



MONGAN DANCE ACADEMY

Notes for Ushers

Nutcracker 2024

Dear Ushers,

Thank you for volunteering for this year's Nutcracker performance. As always, we could not execute this performance without the help of our families and friends.

Ushers:

Please arrive 45-60 minutes (1:30-1:45) before show time to familiarize yourself with the auditorium. Linda should be in the front of the house to assist you.

Two people collect tickets. Keep short end, return long end to guest. Children under 4 sitting on a lap are free.

There are only 200 programs. Additional tickets were ordered since the order was placed, so please do not give children a program.

Let Linda know (773-401-6549) if a guest needs assistance, such as someone sitting in the wrong seats and won't sit in their reserved seats.

Do not let people in the auditorium until the dress rehearsal is complete, the curtains are closed, house lights are on, and an MDA staff tells you to allow people in.

Once the people are seated and the show begins, ushers who purchased tickets can be seated in their reserved seats. Ushers who volunteered in lieu of purchasing a ticket can step inside to watch the program, but must stay by doors in case latecomers want to enter. Only allow people to enter and go to their seats between dances.